

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on June 15, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Gerald Maar
R. Charles Phillips, Vice President	Michael May
John Abbott	Heather Pyke
Cindy Dawson	
Kathleen Dillon	

Absent:

Mark Porter

Staff Present:

Jo Anne Antonacci	
Karen Brown	Dr. Marijo Pearson
Steve Dawe	Steve Roland
Ian Hildreth	Dr. Michelle Ryan
Kelly Mutschler	Thomas Schulte

1. Call the Meeting to Order
The meeting was called to order by President Dennis Laba at 6:00 p.m.
2. Pledge of Allegiance
3. Agenda Modifications - New Business, Item 5 (Extension of Aramark Contract) was removed.
4. Approval of Minutes
Resolved: To Approve the Minutes of the May 11, 2022, Regular Meeting Minutes as presented.
Moved by C. Phillips, seconded by C. Dawson; passed unanimously
5. Public Interaction – There was no public interaction.
6. Financial Reports
Resolved: To Accept the Treasurer’s Report as presented
Moved by M. May, seconded by H. Pyke; passed unanimously

Resolved: To Accept the and WinCap Report as presented
Moved by G. Maar, seconded by M. May; passed unanimously

Vicki Amoroso presented the internal claims exception log and answered questions. Ms. Amoroso left the meeting at 6:10.
7. Board Presentation – BOCES 4 Science Director Steven Montemarano presented a program

update. The board asked questions and thanked Mr. Montemarano for the presentation. Mr. Montemarano left the meeting at 6:35 p.m.

8. Old Business - BOCES 4 Science Lease Discussion

9. New Business

1. Resolved: To Approve 2022-23 Classroom Lease Template
Moved by H. Pyke, seconded by C. Dawson; passed unanimously
2. Resolved: To Authorize Funding the Career Technical Education Equipment Reserve Fund up to \$150,000.00
Moved by C. Phillips, seconded by J. Abbott; passed unanimously
3. Resolved: To Authorize Funding the Teachers' Retirement Contribution Reserve Sub Fund Up To \$430,882.00
Moved by M. May, seconded by K. Dillon; passed unanimously
4. Resolved: To Authorize Funding the Retirement Contribution Reserve up to \$1,000,000.00
Moved by M. May, seconded by K. Dillon; passed unanimously
5. Resolved: To Accept Donation of HP Gen8 Servers and Cisco Switches and ASA's from ASP & Associates.
Moved by K. Dillon, seconded by M. May; passed unanimously

10. Personnel and Staffing

1. Be it so hereby resolved that the following positions be created:
 - 1.0 FTE Assistant Director, Center for Workforce Development, 12 months/year
 - 1.0 FTE Student Support Services Advisor and Outreach Specialist for Career & Technical Programs, 12 months/year
 - 1.0 FTE Student Support Services Advisor for Adult Basic Education/High School Equivalency Programs, 12 months/year
 - 1.0 FTE Student Support Services Advisor for English to Speakers of Other Languages Programs, 12 months/year
 - 1.0 FTE Adult Education Literacy Programs Specialist and Integrated Instructor, 10 months/year
 - 1.0 FTE Adult Education Career & Technical Program Specialist and Integrated Instructor, 10 months/year
 - 1.0 FTE Adult Education English Language Integrated Instructor, 10 months/year
Moved by J. Abbott, seconded by H. Pyke; passed unanimously
2. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
3. Be it so hereby resolved:
That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Monroe 2-Orleans BOCES Teacher Aides and Student Behavioral Assistants Association, for the period of July 1, 2022 – June 30, 2025, as presented.
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE PEST CONTROL SERVICES

Exodus Exterminating \$9,282.00

2. COOPERATIVE NATURAL GAS

Marathon Energy SC-5 Accounts
 100 Elwood Davis Road Basis/DT
 Syracuse, NY 13212 \$0.12220

Estimated annual expenditures \$83,710.00

3. 2022 FORD TRANSIT WAGON 150 XL

VanBortel Ford, Inc. \$104,781.00 (3 units)

4. Erie 1 Instructional Technology State Wide Licensing Agreements - FY 2022-2023

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022 – 2023 fiscal year, for 3D Bear, 3DUX dSIGN, A+ Educators (dba Woz U Education), ABRe.IO, Accelerate Learning, Achieve3000, American Reading, Amplify Education, Inc., Aperture Education, Apple, Be Published, Beable Education, BK Interactive, BlocksI, Blooket, Bloomboard, Bloom Learning, Brain Pop, Branching Minds, Breakout EDU, Bridges Transitions, Capstone, Carnegie Learning – Mathia 6-12, Fast Forward K-12, Reading Assistant Carnegie Mellon Computer Science, Castle Learning, CDW, CharmTech Labs, LLC, Classcraft, Class Hero, Code Monkey, Code.org, Codesters, Committee for Children, Curriculum Associates, Dell Advanced Learning Partnerships Firm, Desmos, Digital Teaching Tools, DocuSign, Dreambox, Dropbox, EBSCO, Edcite, Edmentum, eDoctrina, EdPuzzle, Educational Vistas, EduMetrisis, EduPlanet, Eduporium, Elemetari LLC, Empower U, eSpark, EverFi, ExcelSoft, Explore Learning, Formative, Frontline, Gale, Go Guardian, Grammar Flip, Great Minds PBC, Gynzy, Hapara, High School Esports League, Hobsons, Inc., Houghton Mifflin, iDesign Solution, IDesign USA, Illuminate Education, Imagine Learning, Immersed Games, Impero, In position Technologies, Infobase Holding, Inknoe, Instructure, Interactive Media, Isafe, iStation, IXL Learning, JZA Training Systems INC, Khan Academy, Kialo, Kinems, Labster, Learning.com, Learning A-Z, Learning Ally, Learning Sciences, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, Linkit, Logisoft, Mad-Learn, Maia Learning, Makers Empire, Manage Mindfully, Math Space, McGraw Hill, Mind Research Institute, Mindsets Learning, Moby Max, Mr. Elmer, Mtelegence, Music First, NASEF, Nearpod, Neuron Fuel, Newsela, NextWave Stem, No RedInk, Notable, NWEA, Pasco Scientific, Passport for Good, Pear Deck, Pearson (1), Pearson, Performance Learning Systems (dba PLS 3rd Learning), Pixton Comics, Play Vs Inc., Power My Learning, PowerSchool, QuaverEd, Reading Horizons, Reading Plus, Renaissance Learning, Rethink ED, Right Reason Technologies, Ripple Effects, Rubicon West, Inc., SAI Interactive, SAVVAS, SchoolBinder, SchoolLinks, Scoir, SeeSaw Learning, SkillStruck, SkyOP, Small Factory Innovations, Smart Science, SnapWiz, Soundtrap, Standard for Success, STEM SIMS, Suntext, Tech4Learning, Tech Row, TEQ, The Education Partners, The Language Express, Thimble.io, Think Tech Solutions, Thrive Academics, Tools For Schools,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and

licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

5. Erie 1 Distance Learning State Wide Licensing Agreements - FY 2022-2023

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022-2023 fiscal year for Apex Learning, Blackboard, Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focus Care, Imagine Learning, Instructure, iTutor.com, Kaltura, MGRM Pinnacle, My VR Spot, OTUS, Panopto, Pearson, PowerSchool, Right Reason, Skooler, Spider

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

6. Joint Municipal Cooperative Bidding Program with Eastern Suffolk BOCES – FY 2022-2023

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Monroe 2-Orleans BOCES, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas

mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Moved by K. Dillon, seconded by M. May; passed unanimously

12. Executive Officer’s Report

The District Superintendent Retreat will be later this month in Long Island.

District Superintendent Jo Anne Antonacci and Monroe One BOCES District Superintendent Dan White met with incoming Monroe County School Boards Executive Director Amy Thomas this month. Both Mrs. Antonacci and Mr. White will serve on the steering committee for the 2022-23 school year.

Educational Foundation scholarship program awarded 17 scholarships and

recognized the recipients at a reception earlier this month. The SEPTO Fun Fair was a big success with 400 student and staff enjoying games, crafts and lunch served up by the Westside Kiwanis members. The End of the Year Staff Celebration was a nice way to end this challenging school year. 150 staff, administrators and board members stopped by for ice cream and music, with our own Ian Hildreth DJ-ing the event.

ACT for Education School and Community Partnership Event was held at the Monroe 2-Orleans BOCES Professional Development Center. Over 100 business and educational leaders across the county gathered to recognize small business education partners – Boulter Construction of Webster earning the Champion of Education honors this year.

We will need to have a Special Board Meeting on June 23 to approve a small capital project.

13. Committee Reports

1. Labor Relations Committee – meetings completed for the 21-22 school year
2. Legislative Committee – meetings completed for the 21-22 school year
3. Information Exchange Committee - meetings completed for the 21-22 school year

14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

15. Other Items – none

16. Executive Session

17. Adjournment: At 7:18 p.m. a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Kelly Mutschler
Clerk of the Board